



# SIMPLIFY TRANSITION TO E-INVOICING FOR THE HOTELS AND RESORTS SECTOR (1 DAY TRAINING)

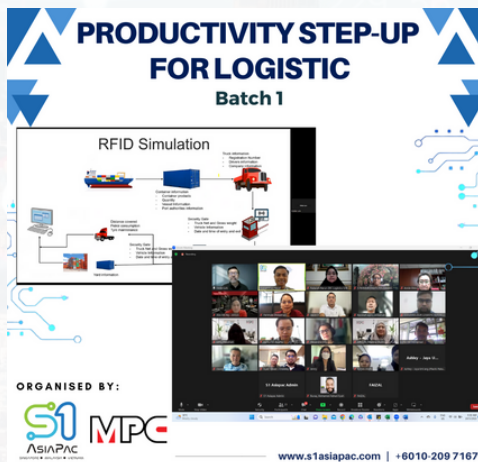


## Corporate Profile

S1 AsiaPac Sdn Bhd is a service providers in delivering IT and IT enabled business solutions. Our strength lies in helping companies achieve their business goals by bridging the gap between business vision and real-world technology implementation.

### Our past activities related to Digital Transformation (Latest activities from 2021 to 2024):

- MyReskill IoT Programs with MPC (Malaysia Productivity Corporation)
  - Industrial Revolution 4.0 (I.R. 4.0) in Farming and Agriculture
  - Industrial Revolution 4.0 (I.R. 4.0) In Hospitality and Tourism
  - Industrial Revolution 4.0 (I.R. 4.0) In Logistic and Warehouse Distributions
- Productivity Step Up for Hotel / Logistics Program with MPC (Malaysia Productivity Corporation)
- Organizing and hosting the "S1 AsiaPac Customer Conference (S1ACC)"
- Organizing and hosting the "Digital Technology Conference - Embracing IR4.0 for Transformation (DTC)"
- Organizing and hosting the "Asian Summit 23"
- AI for Business: Empowering Your Business with Artificial Intelligence Program
- **HRD Corp Claimable Programs**
  - Simplify Transition to E-Invoicing for Hotels and Resorts Sector (Public Training)
  - Simplify Transition to E-Invoicing for Hotels and Resorts Sector (1 day in-house training) for Pan Borneo Hotel





# SIMPLIFY TRANSITION TO E-INVOICING FOR THE HOTELS AND RESORTS SECTOR (1 DAY TRAINING)

## Course Objective

Understand the framework of E-Invoicing in Malaysia

Understand the implementation of E-Invoicing into the business

Understand the integration and process flows in E-Invoicing implementation

## Learning Outcome

Upon completion of this program, participant will be able to implement the knowledge of E-Invoicing into their accounting system and businesses.

## Course Highlights and Key Takeaways

- Concept and process of E-Invoicing
- E-Invoicing guideline - Self-billed E-Invoice
- Malaysia's E-Invoicing standards and formats
- E-Invoicing guideline - Transaction with Buyers
- Case studies relevant to the Hotels and Resorts sector
- E-Invoice guidelines by Inland Revenue Board Malaysia (IRBM)
- Legal framework, compliance requirements and timeliness
- The Human Resources department: Employment prerequisites & benefits, and staff claims
- Implementation of E-Invoice (Planning and preparation strategies, system requirements and integration, design thinking - The challenges with E-Invoice implementation.)



## HRDCorp Claimable Course

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# SIMPLIFY TRANSITION TO E-INVOICING FOR THE HOTELS AND RESORTS SECTOR (1 DAY TRAINING)

## Introduction


To support the growth of the digital economy, the Government intends to implement e-Invoice in stages to enhance the efficiency of Malaysia's tax administration management. This aligns with the Twelfth Malaysia Plan, where one key focus is strengthening the digital services infrastructure and digitalising the tax administration.

All businesses will be required to issue e-invoices by the phased mandatory implementation timeline based on the business's annual turnover or revenue threshold.

Targeted Taxpayers	Implementation Date
Taxpayers with an annual turnover or revenue of more than RM 100 million	1 August 2024
Taxpayers with an annual turnover or revenue of more than RM 25 million	1 January 2025
All taxpayers	1 July 2025

## Who Should Attend

 All those involved in invoicing

 Accounting and company taxation

## Methodology



Lectures with  
trainer/speaker  
- led facilitation



Q & A session,  
quick polls/ surveys



Participant's feedback  
on learning outcome  
achievement.

## Course Outline & Schedule

### Module 1 - Introduction to E-Invoicing

- Overview of E-Invoicing in Malaysia
- Malaysia's E-Invoicing Standards and formats
- Legal Framework, compliance requirements and timeliness

### Module 2 - Implementing E-Invoicing

- Planning and preparation strategies
- System requirements and integration
- Design Thinking with Case studies
- Group Discussion and presentation

### Module 3 - E-Invoicing Process, Transmission Mechanism & Workflows: B2B

- Important things to take note in E-Invoicing process
- E-Invoice models via MyInvois Portal & Application Programming Interface (API)
- Design Thinking with Case studies
- Group Discussion and presentation

### Module 4 - E-Invoicing Guideline - The Human Resources Department

- The Human Resources department: Employment prerequisites & benefits and staff claims
- Case studies

### Module 5 - Transaction with buyers (B2C) & self billed E-Invoice

- Consolidation of E-Invoice
- E-Invoicing methods & steps for B2C
- Design Thinking with case studies
- Application of Self-billed E-Invoice by scenario
- MyInvois Portal Guide